



## YEARLY STATUS REPORT - 2021-2022

### Part A

#### Data of the Institution

##### 1.Name of the Institution

SHRI M. D. SHAH MAHILA COLLEGE OF  
ARTS AND COMMERCE

- Name of the Head of the institution DR. DEEPA SHARMA
- Designation PRINCIPAL
- Does the institution function from its own campus? Yes
- Phone no./Alternate phone no. 02261319000
- Mobile no 9820495951
- Registered e-mail mdshahmahilacollege@gmail.com
- Alternate e-mail iqac@mmsmc.ac.in
- Address B.J.PATEL ROAD, MALAD (W), MUMBAI  
400 064
- City/Town MUMBAI
- State/UT MAHARASHTRA
- Pin Code 400064

##### 2.Institutional status

- Affiliated /Constituent AFFILIATED
- Type of Institution Women
- Location Urban

- Financial Status **Grants-in aid**
- Name of the Affiliating University **SNDT WOMEN'S UNIVERSITY**
- Name of the IQAC Coordinator **DR.CEENA PAUL**
- Phone No. **02261319022**
- Alternate phone No. **02261319000**
- Mobile **9821517919**
- IQAC e-mail address **iqac@mdsmc.ac.in**
- Alternate Email address **ceenapaul@mdsmc.ac.in**

**3.Website address (Web link of the AQAR (Previous Academic Year)**

[https://www.mdshahmahilacollege.ac.in/UserPanel/display\\_tab\\_content.aspx?page=iq&ItemID=os](https://www.mdshahmahilacollege.ac.in/UserPanel/display_tab_content.aspx?page=iq&ItemID=os)

**4.Whether Academic Calendar prepared during the year?**

**Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

<http://www.mdshahmahilacollege.ac.in/UserPanel/DisplayPage.aspx?page=ek&ItemID=es>

**5.Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B++</b>	<b>2.90</b>	<b>2002</b>	<b>15/05/2002</b>	<b>28/01/2009</b>
<b>Cycle 2</b>	<b>A</b>	<b>3.03</b>	<b>2009</b>	<b>29/01/2009</b>	<b>04/05/2014</b>
<b>Cycle 3</b>	<b>A</b>	<b>3.11</b>	<b>2014</b>	<b>05/05/2014</b>	<b>21/02/2021</b>
<b>Cycle 4</b>	<b>A</b>	<b>3.04</b>	<b>2021</b>	<b>23/02/2021</b>	<b>22/02/2026</b>

**6.Date of Establishment of IQAC**

**15/10/2004**

**7.Provide the list of funds by Central / State Government**

**UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**8. Whether composition of IQAC as per latest NAAC guidelines** **Yes**

- Upload latest notification of formation of IQAC [View File](#)

**9. No. of IQAC meetings held during the year** **03**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

**10. Whether IQAC received funding from any of the funding agency to support its activities during the year?** **No**

- If yes, mention the amount

**11. Significant contributions made by IQAC during the current year (maximum five bullets)**

The official journey of Azadi Ka Amrit Mahotsav commenced on 12th March 2021 which started a 75-week countdown to our 75th anniversary of independence and will end post a year on 15th August 2023. Following are the five themes of Azadi Ka Amrit Mahotsav. Freedom struggle Ideas@75 Resolve@75 Actions@75 Achievements@75 Around 107 Activities were conducted during the year

**12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
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**13. Whether the AQAR was placed before statutory body?** **Yes**

- Name of the statutory body

Name	Date of meeting(s)
COLLEGE DEVELOPMENT COMMITTEE	17/02/2023

**14. Whether institutional data submitted to AISHE**

## Part A

### Data of the Institution

<b>1.Name of the Institution</b>	SHRI M. D. SHAH MAHILA COLLEGE OF ARTS AND COMMERCE
• Name of the Head of the institution	DR. DEEPA SHARMA
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02261319000
• Mobile no	9820495951
• Registered e-mail	mdshahmahilacollege@gmail.com
• Alternate e-mail	iqac@mdsmc.ac.in
• Address	B.J.PATEL ROAD, MALAD (W), MUMBAI 400 064
• City/Town	MUMBAI
• State/UT	MAHARASHTRA
• Pin Code	400064
<b>2.Institutional status</b>	
• Affiliated /Constituent	AFFILIATED
• Type of Institution	Women
• Location	Urban
• Financial Status	Grants-in aid
• Name of the Affiliating University	SNDT WOMEN'S UNIVERSITY
• Name of the IQAC Coordinator	DR.CEENA PAUL

• Phone No.	02261319022				
• Alternate phone No.	02261319000				
• Mobile	9821517919				
• IQAC e-mail address	iqac@mdsmc.ac.in				
• Alternate Email address	ceenapaul@mdsmc.ac.in				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://www.mdshahmahilacollege.ac.in/UserPanel/display_tab_content.aspx?page=iq&amp;ItemID=os">https://www.mdshahmahilacollege.ac.in/UserPanel/display_tab_content.aspx?page=iq&amp;ItemID=os</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="http://www.mdshahmahilacollege.ac.in/UserPanel/DisplayPage.aspx?page=ek&amp;ItemID=es">http://www.mdshahmahilacollege.ac.in/UserPanel/DisplayPage.aspx?page=ek&amp;ItemID=es</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	2.90	2002	15/05/2002	28/01/2009
Cycle 2	A	3.03	2009	29/01/2009	04/05/2014
Cycle 3	A	3.11	2014	05/05/2014	21/02/2021
Cycle 4	A	3.04	2021	23/02/2021	22/02/2026
<b>6.Date of Establishment of IQAC</b>	15/10/2004				
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
0	0	0	0	0	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>	Yes				

<ul style="list-style-type: none"> <li>• Upload latest notification of formation of IQAC</li> </ul>	<a href="#">View File</a>
<b>9.No. of IQAC meetings held during the year</b>	<b>03</b>
<ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>
<ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>
<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>	
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
<p>The official journey of Azadi Ka Amrit Mahotsav commenced on 12th March 2021 which started a 75-week countdown to our 75th anniversary of independence and will end post a year on 15th August 2023. Following are the five themes of Azadi Ka Amrit Mahotsav. Freedom struggle Ideas@75 Resolve@75 Actions@75 Achievements@75 Around 107 Activities were conducted during the year</p>	
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>	
Plan of Action	Achievements/Outcomes
-----	---
<b>13.Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>• Name of the statutory body</li> </ul>	

Name	Date of meeting(s)
COLLEGE DEVELOPMENT COMMITTEE	17/02/2023

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2021-2022	07/01/2023

**15. Multidisciplinary / interdisciplinary**

The college, Shri M D Shah Mahila College of Arts and Commerce is affiliated to SNDT Women's University. It is a college which offers graduating and post-graduation facilities in Humanities, Commerce and Management and Computer Applications. Multidisciplinary education is an aspect noticeable in the curriculum prescribed by the University.

In view of the impending NEP being implemented a look at the existing syllabus spells out that the SNDT Women's University is multidisciplinary in spirit. A movement towards multidisciplinary approach was adopted readily and the details of programs with combinations is as follows-

**PROGRAM - ARTS**

SUBJECT SPECIALIZATION (Offered at the college)	SUBJECTS WITH MULTIDISCIPLINARY APPROACH		
	Semester I & II	Semester III & IV	Semester V & VI
ARTS- Sociology, Psychology, Economics, History, Hindi, Marathi, English, Mass Media	Women in Changing India, History as Heritage, Child Care, History, Personality Development, Environment Studies, Economics, Marathi, English	History, Economics, Marathi, Child Development	Child Development
COMMERCE - Financial Auditing, Commerce	English, EVS	English, EVS	•

The vision and mission of the college portrays the fundamental aim of moulding students with understanding the acute need for environmental concerns and community service and engagement. Every department sensitizes students to the issues of societal concerns like environment conservation, gender issues and ethical values. Exhibitions, demonstrations, talks and seminars are organized.

The movement to a complete multidisciplinary approach has been



taken up by the college by arranging for sessions to understand NEP. Teachers were deputed to attend Seminars and Workshops and gain insights on NEP.

A roadmap for phase-wise implementation of NEP 2020 has been approved by the Academic Council of the SNTD University from the academic year 2022-23.

SNTD Women's University is an empanelled university with ICCR.

Appropriate integration of Indian Knowledge System.

The University with inputs from affiliated and conducted college departments is revising the Curricula of all programmes by adding components from other disciplines.

Introduction of CBCS in UG and PG programmes.

The University offers Ancillary, Elective and Application oriented courses.

To strengthen multidisciplinary and holistic education, the University has established a Centre for Holistic Education, Training and Novel Advancement (CHETNA) and affiliated colleges and send skill and vocational courses prepared by them for approval under it.

Describe any good practice/s of the institution to promote Multidisciplinary / interdisciplinary approach in view of NEP 2020.

#### **16.Academic bank of credits (ABC):**

1. Describe the initiatives taken by the institution to fulfil the requirement of Academic bank of credits as proposed in NEP 2020.
2. Whether the institution has registered under the ABC to permit its learners to avail the benefit of multiple entries and exit during the chosen programme? Provide details.
3. Describe the efforts of the institution for seamless collaboration, internationalization of education, joint degrees between Indian and foreign institutions, and to enable credit transfer.
4. How faculties are encouraged to design their own curricular and pedagogical approaches within the approved framework,

including textbook, reading material selections, assignments, and assessments etc.

5. Describe any good practice/s of the institution pertaining to the implementation of Academic bank of credits (ABC) in the institution in view of NEP 2020.

The initiatives taken by the institution to fulfil the requirement of Academic bank of credits as proposed in NEP 2020-

- Students are trained by the IT department to create their ABC ID. The record of students registered are maintained in the college office.
- Process of registration under ABC with a view to permit students to avail the benefits of multiple entry and exits during a programme is in progress.
- The university is proposing dual degrees in collaboration with other international universities.

#### 17.Skill development:

1. Describe the efforts made by the institution to strengthen the vocational education and soft skills of students in alignment with National Skills Qualifications Framework

The college has made sincere efforts to instill vocational education in students.

- Arts and Commerce stream students undertake the following Career Oriented Programme like Travel and Tourism, Fashion Designing, Interior Designing and Entrepreneurship.
- Programmes like BMM and BCA offer additional courses SUCH AS Advance Office & Photoshop, In Creative Thinking with Corel Draw and In 3D Visualization with Google Sketch up.

BMS students are trained in - Digital Marketing, Event Management, Advertising & Brand Building, Social Media Marketing, Retail Sales Associate. BCom in Accounts, Finance and Insurance and BAF students are exposed to acquiring vocational knowledge in Mutual Funds, Stock Market Trading, E-taxation and Direct Tax and GST practice and procedure.

The above mentioned courses are Certificate courses ranging from 3 to 6 months. The first year Degree student has to complete a minimum of one vocational/career oriented course. The IQAC members propose to design or encourage students to pick a course from the bouquet of courses offered by University to every single

Degree College student. Significant course like Stock Market Trading, Social Media Marketing, Advertising & Brand Building and so on will be conducted with industry expertise from Mumbai or outside Mumbai, thereby permitting students to join the course in blended/online or on-campus mode. A unified platform to manage learner enrolment, skill mapping and certification is done by Janseva Samiti which is the Managing body of Shri M D Shah Mahila College of Arts and Commerce's Dr. M I Patel Institute of Vocational Studies. It works in close collaboration with Skill Development and Vocational Training Institute of India and Maharashtra Business Training Board.

**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

1. The college has been offering education in four mediums, namely Hindi, Marathi, English and Gujarati. Subjects like Economics and History are taught in 2 or more languages. The teachers are adept at conducting lectures in online mode alongwith offline lectures. Besides acknowledging the significance of languages, cultural affinity through celebration of important milestones, personalities, events is the culture of the college. Exhibitions, demonstrative and interactive sessions, paper presentations and traditional expositions are part of the events.
2. Since the college is located in Mumbai and a majority of the existing staff members are well versed in the local language Marathi and Hindi, the transition in classroom delivery in bilingual mode is possible. The college authorities are open to conducting special classes to train teachers.
3. Details of the degree courses taught in Indian languages and bilingually in the institution-

Name of the Degree courses	Taught in Indian languages	Taught bilingually
Economics	Hindi, Marathi	English and Hindi
History	Hindi, Marathi	English and Hindi
English		English, Hindi and Mar

1. The efforts of the institution to preserve and promote the following:
  1. Indian languages - Modi lipi is taught to students of

Marathi Literature in Semester VI. The University proposes to offer Sanskrit in the curriculum.

2. Indian ancient traditional knowledge - Department of History has a mini museum displaying ancient coins and maps.
3. Indian Arts - Music (Classical)
4. Indian Culture and traditions - The academic departments of the college celebrate various traditions like -
  1. Shivrajyabhishek divas
  2. Navratri
  3. Dahi Handi
  4. Dindi (Procession carrying sacred and significant books)

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

1. Describe the institutional initiatives to transform its curriculum towards Outcome based Education (OBE)?
  - The Study plan formulated by teachers clearly defined the Learning Objectives and Learning Outcomes of the programme. The study plan details are shared to the students via Google classroom.
    1. Explain the efforts made by the institution to capture the Outcome based education in teaching and learning practices.
  - Significant weightage is given to Internal assessment, thereby, allowing teachers to design variety of assessments and assignments for the students to test them not only rote learning but also on knowledge creation.
  - All curricula are being revised to incorporate skill component in each programme.
    1. Describe any good practice/s of the institution pertaining to the Outcome based education (OBE) in view of NEP 2020.
  - Research and Internship are mandatory components at PG level in all courses and in professional courses in UG.

#### **20.Distance education/online education:**

1. Delineate the possibilities of offering vocational courses through ODL mode in the institution.
2. Describe about the development and use of technological tools for teaching learning activities. Provide the details about the institutional efforts towards the blended learning.

Describe any good practice/s of the institution pertaining to the Distance education/online education in view of NEP 2020.

- The university is proposing dual degrees in collaboration with other international universities and in the Centre for Distance education of SNTWU.
- Teachers are encouraged to develop and use new age teaching aids and modes. Subsequently use to applications in Google Suit is being made by teachers and certain vocational and skill courses are taught in the online mode.

## Extended Profile

### 1.Programme

1.1	500
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1	2563
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2	446
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	560
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1 Number of full time teachers during the year	31
File Description	Documents
Data Template	<a href="#">View File</a>
3.2 Number of sanctioned posts during the year	41
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1 Total number of Classrooms and Seminar halls	41
4.2 Total expenditure excluding salary during the year (INR in lakhs)	2190169
4.3 Total number of computers on campus for academic purposes	206
<b>Part B</b>	
<b>CURRICULAR ASPECTS</b>	
<b>1.1 - Curricular Planning and Implementation</b>	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>Prioritising accessible education, Shri M D Shah Mahila College offers education in three mediums -English, Hindi, Marathi. The IQAC outlines activities and programmes for Departments and Committees. Audit mechanisms both internal and external assess and reinforce the teaching learning mechanisms.</p>	

Supplementing the structured and systemic educational process are - the academic calendar, Studyplan, CIE record and Teacher's Diary. Submitted to the Academic Council, the Study Plan states the outcomes, topics, number of lectures required, teaching methods and proposed internals along with a tentative timeline. The timetable including Enrichment courses, Career Oriented certificate programmes, compulsory Computer literacy lectures and Sports is distributed on the opening day.

A responsible teaching - learning process is practised with a systematic Study plan encouraging participative, experiential, innovative methods in both teaching and testing the diverse learners. The needs of academically slow, moderate & advance learners are addressed. Computer assisted teaching learning is supported with projectors and provision of laptops. Academic mentoring sessions with allotted mentees are also arranged.

All departments implement Co-curricular and Extra-Curricular Activities to augment the teaching and learning process. Bridge and Remedial courses support the academically weak students and Addon courses and Research training for advance learners is extended.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Based on the academic calendar of the affiliating university, IQAC plans the academic calendar at the college level keeping in mind the curriculum, co-curricular and extra-curricular activities to be conducted. HODs then prepare Academic calendars in consultation with department members as a guide map of different activities. Meetings, submission of teaching plan, academic events like workshops, seminars, expert talks, study tours, visits to Libraries, internal exam schedules and non-academic activities like competitions and film shows are outlined. The CIE is also mapped and different

Internals defined with tentative time frames. The same is detailed in the Study plan and submitted to the Academic council.

CIE is conducted in innovative ways to assess the understanding, skills and also to map learners' individual capabilities. Internals are continuous, time bound and regularly modified according to the learners' capabilities. CIE enables feedback and the transparent process ensures that students can aim at improving their marks. This highly motivates the academically weak and the advanced learners. Regular staff meetings with the Principal, Supervisors. IQAC Coordinator and HOD's are conducted to ensure effective monitoring and adherence to the plans mandated in the Academic calendar.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

11



File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

06

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

790

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

#### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Cross cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics are integrated into the curriculum at all three levels, directly through the syllabus prescribed by the university and indirectly through innovative projects, programmes and assessment. Concepts related to women and law, RTI, consumer protection, human

trafficking, male-female ratio, topics on women entrepreneurs, women labourers and various gender concerns etc. are deliberated. English, Hindi, Marathi literature offer a paper on Women's writing where the nature, scope and details of women's movements and issues are reflected in different genres. A compulsory FYBA paper, Women in Changing India emphasizes issues related to women. The EVS syllabus creates consciousness about environment. BCA includes green computing, managing e-waste, understanding the Eco system, pollution, disaster management, conservation of resources, renewable & non renewable energy and equitable use of resources for sustainable life style, government policies and disaster management. Additional teaching -learning resources were integrated through deliberations on Dr. Ambedkar, Gandhiji, Maharishi Karve, Human Rights, World Earth Day, Environment Awareness Week, Mental, Physical health sessions, Meditation classes. A series of online learning sessions arranged under Mission Hope during Covid , also aimed to inculcate values, ethical approaches, gender lessons and promote environment sustainability.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

20

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

238

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above
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File Description	Documents
URL for stakeholder feedback report	<a href="https://www.mdshahmahilacollege.ac.in/UserPanel/display_tab_content.aspx?page=kc&amp;ItemID=mq#">https://www.mdshahmahilacollege.ac.in/UserPanel/display_tab_content.aspx?page=kc&amp;ItemID=mq#</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
URL for feedback report	<a href="https://www.mdshahmahilacollege.ac.in/UserPanel/display_tab_content.aspx?page=kc&amp;ItemID=mq#">https://www.mdshahmahilacollege.ac.in/UserPanel/display_tab_content.aspx?page=kc&amp;ItemID=mq#</a>

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

**2563**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

416

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Students learning levels are assessed through 12th standard mark sheets, internal tests, practicals, and class participation. Learning level tests are conducted at the beginning of the academic session. Disability reports are analyzed and activities are streamlined for academically weak, slow, or advanced learners.

### Slow learners:

Academically weak students are mentored through personalized coaching and additional practice activities. Learning resources are simplified to suit the needs of the learner. Internal tests are modified if required and scribes are provided. Peer-to-peer teaching is encouraged. Mixed groups of academically weak and advanced learners of FYBA were formed to help one another in academics and to improve their proficiency in English. A guest lecture was organised for slow learners by the Dept of Hindi.

### Advanced learners

Advanced learners are motivated to be members of different associations, take up leadership roles, and participate in research and extracurricular activities. Meritorious students are awarded by the college Management and their achievements are showcased in the college magazine.

Student-generated test questions were created by the advanced learners of the. Dept of Hindi and were then posted in Google Classroom

All categories of learners are facilitated with additional learning opportunities through webinars, workshops, guest lectures and innovative programs.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2563	85.43

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

#### Experiential learning

Students were actively involved in celebrating online Maharashtra Day, Ambedkar Jayanti, Vachan Prerna Divas, and Gandhi week, through a variety of innovative programmes. Students of FYBA created an online class magazine 'Youth Brigade' with interesting articles, poems, and artwork well designed by a creative editorial board. Report writing became an involved experience when students actually attended college events and submitted their reports.

Innovative modes of evaluation through the creation of short films, development of apps, scripting and enacting skits, puppet animation, creating advertisements, brochures, and writing diaries -challenged students' resourcefulness

#### Participative Learning

Teaching through language games, songs, advertisements, YouTube videos, online web links, and PPTS, initiated active discussions. Virtual tour of Veer Mata Jijabai Zoo during the pandemic sensitized students towards environmental issues. Webinars on relevant topics like Domestic violence, Combating Covid engaged students' participation. Students' blog on gender equality was an effective learning exercise.

**Problem-solving Methodologies:**

Departments of Commerce, Psychology BCA, BMS, Economics, and English through the Case Study Method encouraged students to critically analyse and evolve different perspectives to understand pertinent topics.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college organised an intercollege ten-day online Faculty Development Programme on Digital Technology and e-learning in June 2020. This enabled teachers to upgrade their technical skills and effectively use technology in the teaching-learning process. Google Classrooms were created for each subject where teachers uploaded teaching material and assessed students' presentations. Online classes were conducted on Google Meet during the pandemic. Online attendance was taken regularly for each class and the records were uploaded. Topics were discussed through PPT, screencasting, and interactive videos. Teaching resources were also shared through WhatsApp., To enhance the teaching-learning process, teachers experimented with, the Jam board. E Quiz (Tesmoz. Quizlet Kahoot), online concept mapping, mind-mapping. Flipped classrooms and blended learning techniques were adopted by teachers.

Google Forms for Quiz were widely used to assess students' understanding of topics.

Co-Curricular activities for the holistic development of students were also held online. Students in leadership roles were selected online through a Google Form. Online Talent Hunt, an innovative celebration of online Annual Day, Farewell Function for third-year students through interesting online events enabled creative participation and learning by students.

Teachers also participated in an online workshop on Developing Power-point Games with the aim to increase learner engagement.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

59

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

30

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year



20

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

740

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The internal assessment pattern was explained to students during the online Induction Programme. This was reinforced by subject teachers during the initial lectures. Each teacher planned their CIE at the beginning of the session and incorporated it into their study plan.

Teaching methodologies focussed on the multiple intelligences of the learners and combined a series of experiential, participative, and innovative methods. Internal assignments also focussed on a variety of tests and skills that were assessed. The tests included online exams, PPT presentations, skits, mock interviews, surveys, role play, debates, discussions, book reviews, committee reports, newspaper analyses of articles, and visuals, puppet-making, and short films.

Issues regarding internal marks were discussed with individual

students and resolved in consultation with the Head of the department and Supervisors. Mentors discussed their mentee's exam-related grievances with the concerned teachers and attempted a solution. Answer scripts were shown to students to identify mistakes and improve marks in forthcoming exams

CIE enabled students to get feedback to improve their marks in another type of exam. This system provided opportunities to academically weak and the advanced learners to improve their performance.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	<a href="https://mdshahmahilacollege.ac.in/AOAR/2.5.1.pdf">https://mdshahmahilacollege.ac.in/AOAR/2.5.1.pdf</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

At SNTD University, the pattern of allocation of marks for the Internal exam is 25% and the External exam is 75% marks across all UG AND PG programmes. The internal exams are conducted by individual teachers and one common Internal exam is conducted by the college.

Students with issues or grievances regarding internal exams first approach their subject teachers. If required, the issues are discussed with department heads, supervisors, and the Principal for redressal of grievances.

During internal exams, if students are caught copying, the matter is forwarded to the Committee for Redressal of Unfair Means. The students are also counselled by experienced counsellors. Answer scripts are shown to students and discussed to enable them to identify mistakes and improve marks in forthcoming exams. For any matter related to the conduction of CIE or scores, students are free to approach the teacher to seek clarification regarding the same.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	<a href="https://www.mdshahmahilacollege.ac.in/AOAR/2.5.2.pdf">https://www.mdshahmahilacollege.ac.in/AOAR/2.5.2.pdf</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Syllabus prescribed by SNDT Women's University stating the Programme Outcome (PO), Programme Specific Outcomes (PSO) and Course Outcomes (CO) for each of the subjects is available on the college website. It is also conveyed to the students by the respective teachers. The total Course assessment methods include internal and external evaluation of students. The methods vary from written exams to project work, oral presentations and online assignments. This evaluation pattern helps the institution to measure the Programme Outcome.

First year students are explained the design of internal and external testing pattern, objectives and outcomes of the program of the course and the criteria for a student to be eligible for appearing in the term end examination. The study plan for each course records the conveyance of outcomes to the students

While most internal tests were conducted for individuals, certain courses were evaluated through pair or group presentations. Confidence building, peer teaching and group dynamics were some of the important characteristics reflected by variant evaluation modes. An assessment of Teacher quality and Curriculum relevance from present students, alumni, parents, teachers and employers enabled the IQAC to assess the success and/or gaps in the attainment of the program and course outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://www.mdshahmahilacollege.ac.in/UserPanel/DisplayPage.aspx?page=ie&amp;ItemID=es">https://www.mdshahmahilacollege.ac.in/UserPanel/DisplayPage.aspx?page=ie&amp;ItemID=es</a>
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Programme Outcomes, Programme Specific Outcomes and Course Outcomes of each of the Subjects offered by the institution are attained through systematic and extensive teaching by well qualified staff members. The IQAC provides an outline of the Program outcome attainment process The process can be defined thus:

- The Academic Calendar prepared by IQAC
- IQAC also gives the areas in which activities are to be planned by each dept
- Periodic monitoring of the plan is done by HOD
- Teachers maintain a diary documenting the annual teaching plan and daily teaching log
- Future plans are prepared by the departments and IQAC

Students assess teaching quality, curriculum realization and provide Program satisfaction inputs during the Feedback process. Feedback received from all stakeholders on the Curriculum, teaching gives an indication of the goal attainment.

The impact is seen in the following areas

Rank Holders at the University level

- Sonali Varma received Gold medal for highest marks in BA History
- Priyanka Sinha received Gold medal for highest marks in BA Sociology

A large number of students have also received job placements in reputed companies.

The college encourages and support students to pursue higher education.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

**2.6.3.1 - Total number of final year students who passed the university examination during the year****526**

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

**2.7 - Student Satisfaction Survey****2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://www.mdshahmahilacollege.ac.in/Student-Satisfaction-Survey/>

**RESEARCH, INNOVATIONS AND EXTENSION****3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****00**

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)****3.1.2.1 - Number of teachers recognized as research guides**

09

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.2 - Innovation Ecosystem

#### 3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

College has established Dr. Mohanbhai I. Patel Incubation Centre for Entrepreneurship which conducted following activities in the year.

1. Forty students were guided for self-employment under the SEA (Self Employment Aspirants) scheme.
2. SSS (Startup Support Services) Incubation center guided ten Fashion and Interior Designing students in startup training and starting own business. One student started tailoring shop, two students started freelance fashion designing and one student started own interior designing profession.
3. Incubation center conducted training to guide students for registration on portal of Indian Government's startup India scheme of government of India. Eleven students benefitted.
4. Incubation center adopted seven socio-economically

challenged students and provided them with self-employment-oriented training. one student started own beauty parlor, one physically challenged student started own Xerox and stationery center in college premises with the help of college management, two students started online training from home as professional technology trainers.

5. Mentorship services provided to 25 plus students for their work from the center.
6. Free workshops for making cakes, chocolates and cookies were conducted by the center. 30 students benefitted from the same

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

08

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

9

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

#### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

17

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

3

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college is keenly involved with activities to enhance community wellbeing. To improve community welfare college promotes work in and for the community. not just NSS and NCC departments



take up extension activity but other academic departments, as part of holistic development of the learners and to implant an inclusive-education chalk-out and implement extension activities and community work. This year other than regular extension activities the pandemic brought in covid related activities, in the form of vaccination camps, anti-covid drives and more focus on health / yoga awareness related extension work for the community by the college. There were fourteen Yoga, meditation, breathing techniques related activity that directly and through students an impact on community. Seven anti-covid activities were conducted mainly in the form of facilitating the direct administration of free covid vaccine to students and neighboring community as also spreading awareness. There were three activities conducted for highlighting and mitigating dangers of plastic-waste. Health awareness and check-up programs were conducted on PCOD, Diabetes, Breast-cancer, eye-health, anemia check-up. Five tree plantation drives were conducted in the college premises and the community. Beach clean-up drives were undertaken six times in the nearby beaches of Marve, Aksa, Dana-pani and Versova.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry,

**community and NGOs ) during the year****3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

45

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year****3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

4267

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.5 - Collaboration****3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year****3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

3

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

#### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The establishment is located in the busy suburb of Malad which is central and accessible from most of the western suburbs within the city of Mumbai and is on a 1.39 Acres (60610.50) of land. The college campus has three buildings viz. the main building, the Moti Pustakalaya (Incubation Centre) building and the Gymkhana building. As the institution supports inclusivity the college has the facility of KIBO an Instant Open book Scanning & Reading Software for visually challenged and the physical infrastructure is constructed keeping in mind the needs of the differently-abled e.g., wheel chairs, ramps and differently-abled friendly toilets which will allow entry of wheelchairs.

There is a facility of well-equipped audio-visual room, and the college also holds an auditorium to with a capacity to seat 200. The college has forty-seven (47) out of which forty (40) classrooms are equipped with ICT aids; the aids include LCD Projector, screen, audio system - with laptops on demand. This includes 05 MKCL Super Campus enabled smart classrooms.

The college has 240 computers with antivirus software out of which 62 are utilized for administrative and academic purposes for staff usage, computers. All the computers are connected to two (2) broadband lines internet with speed of 100mbps.

The college students have been given the facilities Psychology, Three (03) Computer laboratories, Fashion Design Laboratory, Incubation laboratory & Chroma Room for UG & PG. The college has a separate facility in the form of staff study centre which has computers with internet and printing facility.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college is built on 60610.50 square feet of land out of which 53177.26 square feet is the built-up area. The open ground area of the college is utilized for the purposes of sports as well as NCC activities which includes the practices that are regular and also for the training of college students in self-defence. The ground is clean and also has the essential equipment for sports purposes. The sports department also has been provided with sports room (381 square feet) and sports office (76 square feet) for administrative usage in the gymkhana building. The college supports all sports as well as cultural activities and the participating students are provided with adequate space for practicing. The college auditorium (Surajba Sabhagruh) is utilized for all the academic conferences / seminars / symposiums and other activities of the different departments which includes Yoga and physical fitness activities. The gymkhana building holds a gym which is utilized by the students and the staff. Surajba hall along with the college ground is also utilized for cultural activities. To support sports, NCC as well as cultural activities the college has a

ground with a capacity to accommodate 1500 and an Amphitheatre facility with additional capacity to seat 1000.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

40

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

481628

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is fully automated using Integrated Library Management System (ILMS) SOUL 2.0 (Software for University Libraries) of INFLIBNET since the year 2005. All the library services like housekeeping which includes data entry, issue & return and renewal of books, member logins etc. are supported by the software. OPAC through SOUL service is provided where the users can search the collection of books by title, author, publisher etc. It offers OPAC services like cataloguing, Searching, Member / Patron Management, Acquisitions and Circulation (issues, returns, and reserves) with a full screen Graphical User Interface (GUI).

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

79250

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

92

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	No File Uploaded

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

MDSMC maintains its IT infrastructure very efficiently with its reach going across the areas of teaching-learning, library resources, administrative demands.

In the recent times MDSMC procured 60 computers, 13 projectors, 05 smart super campus (MKCL) license and introduced student's attendancetracking with by RFID technology.

Currently we at MDSMC use Tata Tele Broadband Services with dedicated PRI Line supported by 05 (Five) separate 40 MBPS lines for separate operational areas such as administration, library, laboratories, and teaching staff study centre. Internet lines are upgraded from 08 MBPS (06 Lines) ADSL to 40 MBPS (05 Lines) VADSL. We have provided Wi-Fi facility to student in campus.

MDSMC uses SOPHOS firewall to prevent illegal access of internet. SOPHOS's product range offers network security solution (Firewall and UTM appliances), centralized security management (SOPHOS Central Console appliances), centralized visibility (SOPHOS iView). SOPHOS network security appliances include multiple features like Firewall - VPN (SSL VPN & IPSec), Intrusion

Prevention System (IPS), Content & Application Filtering, Web Application Firewall, Application Visibility & Control, Bandwidth Management, Multiple Link Management for Load Balancing and Gateway.

Failover, over a single platform. SOPHOS solutions aid the compliance regulatory needs of organizations. Anti-Virus, Anti-Spyware & Anti-Spam services are subscribed from quick-heal and Kaspersky.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

216

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

6,01,715



File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

#### Maintenance Policy and Procedure:

1.Registration of Complaint: Registration of the complaint in the office giving the details of the maintenance required by the respective department.

2.Visit of Technician: Technician visits the site and assesses the maintenance required and completes the job.

3.Job Completion Report: The report of the maintenance is prepared by the technician and signed by the concerned head.

4.Payment: Bill is generated and processed through the concerned authorities and forwarded through Principal for final payment.

5.Monthly Maintenance Report: The monthly accounts of maintenance are reported to the Registrar.

6.Annual Maintenance Contract: Annual Maintenance Contracts for computer related repairs and maintenance, power backup systems, fire extinguishers and pest control for library are in place.

7. General maintenance for water-coolers, air conditioners, pest control services, EPABX & CCTV cameras.

#### Utilization and Maintenance of Laboratories:

1.Class wise laboratory schedules are followed as per time table.

2.Standard Operational Procedures for handling various chemical, equipment and instruments to be strictly followed

3. Dead Stock Registers to be maintained and updated regularly.

4. Dead Stock verification and inspection to be carried out during the Internal Audit at the end of the Academic Year.

5. Obsolete equipment and instruments to be discarded by following the standard procedure. 6. Any discrepancy in stocks to be brought to the notice of the Principal.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

54

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

94

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>
<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>A. All of the above</b>
File Description	Documents
Link to Institutional website	<a href="https://mdshahmahilacollege.ac.in/AOAR/5.1.3.pdf">https://mdshahmahilacollege.ac.in/AOAR/5.1.3.pdf</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>
<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<b>2497</b>	
<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<b>2497</b>	
File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>
<b>5.1.5 - The Institution has a transparent</b>	<b>A. All of the above</b>

**mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

**5.2 - Student Progression**

**5.2.1 - Number of placement of outgoing students during the year**

**5.2.1.1 - Number of outgoing students placed during the year**

11

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

**5.2.2 - Number of students progressing to higher education during the year**

**5.2.2.1 - Number of outgoing student progression to higher education**

63

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

00

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

20

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Student's Council, IQAC and various departments have student representatives in administrative roles. Each class has its own Class Representative(93 CRs). All CRs together form the Student's Council, which is headed by a General Secretary(GS) and Joint Secretary(JS).(Names Students' Council 2021-22

General Secretary- Geetha Iyer TYBA

Joint Secretary- Commerce

1. Priyal Vishwakarma SYBCOM A
2. Ishika Valmiki SYBCOM C

Joint Secretary- Arts

1. Navya Souza FYBA
2. Neha Mutreja - SYBA

Joint Secretary- Professional Courses

1. Rudra Nair- FYBCA
2. Juhi Sharma S YBMS

IQAC has the GS as part of their Constitutional body. They attend meetings and and contribute in decision making.

Entire programmes are planned by students with the help of teachers in various departments including Departments of Psychology, English, Economics, Marathi and self-finance courses.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

15

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Maitree Alumni Association, is a registered body under Society Registration Act 1860.

The membership of the association is open for ex- students and enrollment form of the association is available at the college website, further the online forms are also distributed to the students of the third year. To improve the communication among the members the association has utilized various mediums of social networking like Facebook, WhatsApp, and a link to the form is available on the college website. Every year the association organizes a meet of the alumni in the month of December. The Alumni contribute to the development of the institution in a number of ways:

Support system: Each department has its own Alumni pool from which the student personnel are drawn to share their experiences. During their interaction invited Alumni discuss their choice of higher studies, career options and employment opportunities.

Interaction with Alumna on Interpersonal Skills

13/10/21

39

Sociology

Interaction with Alumna on Career Options

14/07/21

35

Sociology

Guest Lecture By Alumini on how to perform Psychological Experiments

17/9/21

21

Psychology

Webinar on Swayamsiddha -Resource person Alumini

28/6/21

80

Commerce

Alumini Meet and Greet

7/7/21

50

P.G. History



RimJhim- Alumini meet

22/6/21

190

English Department-

File Description	Documents
Paste link for additional information	<a href="https://www.mdshahmahilacollege.ac.in/UserPanel/DisplayPage.aspx?page=gg&amp;ItemID=ceo">https://www.mdshahmahilacollege.ac.in/UserPanel/DisplayPage.aspx?page=gg&amp;ItemID=ceo</a>
Upload any additional information	<a href="#">View File</a>

5.4.2 - Alumni contribution during the year (INR in Lakhs)

B. 4 Lakhs - 5Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

**GOVERNANCE, LEADERSHIP AND MANAGEMENT**

**6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The establishment of Shri M D Shah Mahila College with the aim of 'education for all' serves the primary need of the student population who belong to the middle and lower-middle class section of the society. The Vision of the institute is ,

'TO ENLIGHTEN AND EMPOWER WOMEN TO BECOME INSTRUMENTAL  
IN ENHANCING THE QUALITY OF LIFE

The mission statement is as follows, -

- To provide education without discrimination to one and all
- To make economically and socially independent value oriented citizens
- To build competent, confident, positively inclined individuals
- To expose academically weak students for higher education

- To encourage and help economically deprived students for higher studies

As an educational institution, developing, maintaining and promoting ethical and moral behavior is the base of the core values which the institution aims to achieve. This is accomplished through academics, Value-added and Enrichment courses as well as Skill courses. The aim is to expose and prepare the students to global competition and also preserve the traditional values.

IQAC, alongwith Criteria Champions, sets organizational directions, deploys plans, engages the staff members and designs a path of sustainability built around Core Values and Participative Administration.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution practices participatory administration and decentralized management. The decentralized system enables delegation of power in the important areas namely- IQAC, Educational Management and General Administration. The work of these Heads is in coordination with the guidance of top governance (Management and Principal) and with, University, State Education department and UGC). Student representatives are appointed in the different committees to involve them in the functioning of the institution. Parents' contribution is evident in their involvement in Parents-Teachers Association (PTA) and Parents' meets organized by departments and HEI. Suggestions from Alumni are also taken into consideration.

Case Study: Academic departments organize Seminars/Training program for students by

- selecting area of research or training program
- inviting experts
- deciding time period and duration

-managing the meticulous organization of the program on the day of the event

Each of these functions are conducted by Department Head and teachers of the said department.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.2 - Strategy Development and Deployment**

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The College is a women’s institution with majority of students coming from disadvantaged section of society. Consequently, the institution provides and promotes empowerment-based initiatives extensively.

- The first strategic plan was prepared in 2008-09 for five years;
- The second strategic plan was prepared from Academic Year 2013 - 2014 to Academic Year 2018 - 2019.
- The third plan was prepared from 2019-20 to 2023-24

While the next plan is prepared the earlier plan is evaluated looking at the performance indicators by IQAC. It was observed that out of total 64 performance indicators 45 indicators were completed successfully leading to 70.31% of completion and 13 performance indicators (20.31%) were in progress and it 6 indicators (9.38%) were not dealt with. The evaluation report is the first part of Strategic Plan III. Plan III also has action points and targets to be achieved with a time frame. The evaluation report and the plan for next 5 years are presented to external expert from education who is also a part of IQAC of the college.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	<a href="https://www.mdshahmahilacollege.ac.in/uploaded_files/Strategic_Plan_III.pdf">https://www.mdshahmahilacollege.ac.in/uploaded_files/Strategic_Plan_III.pdf</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The overall academic and administrative functioning is handled by the CDC with active involvement of Principal, Vice-Principal, Supervisors and IQAC co-coordinator. All major academic and administrative decisions are implemented through IQAC.

The IQAC creates a purposeful and result oriented strategy aimed to arrive at Total Quality in Education. The IQAC reinvented the work processes from a conventional mode to a multidimensional one with individuals becoming involved as leaders in different areas of institutional development. The leaders are responsible for conducting activities and recording data for each of the seven NAAC criteria. The first two of the seven leaders are in constant pursuit of academic improvement and looks into the teaching-learning area, mentoring, value added courses, faculty development programs, academic-sports-cultural activities. Research is encouraged among staff and students, and gaps in accomplishing research activities are addressed by the Research Cell. Human Resource Development is aimed at to equip students with skills to boost capabilities, satisfy infrastructural needs (equipment, resource-books). The leader arranges for simultaneous upgradation of technological skill and records the progress of the college and its stakeholders. Trained staff members in Quality tools enables creation of Quality circles and they follow steps to bring in continuous improvement in work processes.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Management of the college is proactive towards the needs and welfare of the entire teaching and non-teaching staff members.

- Non-teaching staff members have a group Accidental Insurance (Maharashtra Government) sponsored by the management.
- Tarang, an intercollegiate competition is exclusively organized for the non- teaching staff with participation of Non-teaching staff from all the colleges of Mumbai. In the year 2021-22 Tarang was conducted as an online event with 7 colleges and 20 participants participating in various events.
- Two Uniforms every alternate year and monthly laundry charges to Class IV employees are given.
- Faculty Development programmes are organized regularly on a

variety of topics like FDP on How to link PO, PSO and CO with continuous Evaluation System, ITLE LMS Training, Digitilization and Human Element-A Futuristic Adaptation in Psychology, Hindi Kavita mein vyakt swantantrata andolan aur Mahila rachnakar, Human Rights- Legal and Social Perspectives during second wave of Covid, Asian Universities: A Learning from the Past, Art and Architecture, Minorities Rights, Cryptocurrency, FEMA 1999, Breaking the Glass Ceiling, Contribution of Women combatting Covid -19 and so on.

- Canteen and gymnasium facilities are available for staff within the campus.

- A water cooler is installed in the staff room and staff room and Supervisor's rooms are air-conditioned.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

15

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

10

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

**6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

**Confidential Report:** At the end of every academic session, the teachers submit self-appraisal form which is assessed by the respective Heads of each department and later by the Principal. A similar process is followed for the non-teaching staff too. As a

matter of policy, the Confidential Report is shown to all the staff members.

**PBAS:** The college follows the Performance Appraisal system laid down by UGC and SNDT Women's University in the form of Performance Based Assessment System (PBAS). All the norms of Selection Committee and Selection Procedures are followed strictly. API score requirements for the different cadres in CAS are applicable. Teachers fill in API and the documents are assessed when teachers become eligible for CAS promotion to the next cadre.

**Feedback:** The Feedback Cell of the college conducts a feedback twice a year. Online and manual feedback is collected from students once a year. Teachers fill peer review forms, give feedback of the academic administrators - Principal, Degree College in-charge, Supervisor and Librarian. Non-teaching staff members fill in feedback of the Registrar and Principal. The analysis of feedback is then presented to each staff member.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

There are four levels of financial audits-

1.The management has appointed internal auditors, M/S.Vakilna and Company who regularly check and verify each purchase bill. Cheques are issued based on approved bills with signature two signatories.

2.The internal auditors have appointed a dedicated person to ensure necessary tax and procedural related compliance like TDS deductions, GST, availability of quotations, existence of purchase order etc

3.Statutory auditors- M/S Manish Chokshi and Company verify, check the Books of Accounts and sign the balance sheets and audited statements of the college.



4. Audit is also done by the Accounts Department of office of the Joint Director Higher Education, Mumbai. The audit is done for salary, pay fixation, salary disbursement, salary recovery, leave encashment, Leave Travel Concessions and Non-Salary Grants etc.

5. The final and overall institutional audit is done by the office of the Accountants General of India.

**Mechanism for settling accounts objections-**

A prior meeting of the Managing Committee is called with the Internal auditors and Statutory auditors. The issues raised by the management members are clarified by the auditors and vice versa.

The Accountant General's (AG) objections are settled by complying with the queries raised.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

**3611415**

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

**6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources**

Chief source of funds collection is through donations and fees from the various sections of college. The President, former Sheriff of Mumbai is known for his philanthropy and contribution

to encouraging entrepreneurship among women. The college therefore receives donations from the management members, well-wishers in society, sponsorship both in kind and/or cash. Many NGO's like BPCT, Budhrani Trust, Rotary club, Shreeji Girl Education Tank etc have given financial assistance to the students. Lion's club of Juhu and Rotary Club have sponsored projects for Centre for Incubation and Entrepreneurship.

Fixed Deposits in nationalized banks supports in smooth functioning and upgrading academic programs. The internal auditors periodically review the balances and guide for getting maximum rate of interest.

The college has a robust, transparent policies for purchases- three quotations are invited; quotations opened in presence of management, committee, office staff and students; best price selected; best price further negotiated; work order and purchase order prepared. Budget allocation for Library, furniture & Infrastructure is approved in Management meetings.

Innovative and creative ways for optimum resource utilization like converting playground to open stadium; extended seating in Canteen; Rain Water Harvesting designed out of spare pipes; space for students for Yoga etc are practiced

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Two practices institutionalized as a result of IQAC initiatives-

### 1. Continuous Internal Evaluation (CIE)

The college is affiliated to SNDT Women's University which mandates 25 marks at the UG level and 50 marks at the PG level in the evaluation of internals. CIE in the institution focuses on a shift from the traditional mode of testing and is done in innovative ways to assess the understanding, skills and also to map learners' individual capabilities. The internals are

continuous, time bound and regularly modified. The learning progression of students is analysed by teachers and corrective step taken with mentoring, counselling, additional practice, repeat tests and meetings with parents.

## 2. Study plan and Teacher's Diary

Each of the teachers prepare a Study plan of 60 sessions semester-wise. The Study plan includes the CO, plan and mode of execution. The Study plan is uploaded on the IQAC Google classroom and sent to students' group too. Execution of the sessions is recorded in the Teacher's Diary date-wise. Individual teachers record classes taken, meetings attended and curricular and co-curricular activities done in the Teacher's Diary. This enables IQAC to monitor the data of teaching-learning activity.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

### Institutional reviews and implementation of teaching learning reforms -

#### 1. Teaching methodology and assessment

The Academic departments planned activities aimed at enhancing teaching-learning through

a. **Experiential Learning-** Theatrical presentations, educational visits, exhibitions, lit-fests and workshops conducted by individual departments to orient students' subject knowledge and experience.

b. **Participative Learning -** Group discussions, debates, brain storming, mind mapping, film reviews were arranged by different departments to enable clarity in understanding and expression.

c. **Problem solving Methodologies -** Case Study Method use critical thinking techniques to encourage students, analyse and suggest

methods to resolve problems.

A shift in assessment of students from annual or half-yearly traditional paper-pen tests to continuous evaluation of students using varied methods of assessment like audio-visual presentations, visit reports, speeches, etc. has been achieved with intervention by IQAC.

2. Audit

Annual Audit of all the academic departments and Support Committees are conducted by the Academic Council of the college. Departments present the unique, innovative and path-breaking activities conducted by them in addition to the regular activities before the internal committee first and later external committee. Strengths, weaknesses and opportunities for improvement are conveyed for better functioning of the departments.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

<p><b>6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)</b></p>	<p>A. All of the above</p>
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File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://www.mdshahmahilacollege.ac.in/AQAR/6.5.3_JSS_report1.pdf">https://www.mdshahmahilacollege.ac.in/AQAR/6.5.3_JSS_report1.pdf</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

**INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Activities organized for Gender Sensitization during 2021-22 7.1.1

Sr No

Name of the program

Date of implementation (DD-MM-YYYY)

Number of students involved

Name of the department involved with contact details (if any)

Name of the Collaborating agency

1

11 events organized on the eve of International Women’s Day

7-11/3/22

956

Psychology Marathi Hindi, History, Economics, Hindi and Marathi  
P.G.History Sociology, , ,WDC

Nirbhaya Cell, Malad Police Station Praja Foundation

2

Talk on Legal Age of marriage

18/12/21

142

Department of Commerce ,Accountancy, WDC,NSS

Member of Parliament- Gopal Shetty

3

Digital Stree Shakti -

20/9/22

416

History, Commerce

Smt. Anita Patil, IFS, Maharashtra State Commission for Women and responsible Netism

4

Essay Writing Competition on : Savitribai Phule

4/1/2022

16

Marathi

5

International Webinar on Breaking the Glass Ceiling- Women in the Forefront

19/05/2021

2600

**Sociology**

6

Inter-collegiate Webinar on " Women Entrepreneurs & Promotion of Gender Equality in India"

18/2/22

82

**Economics**

Maharishi Dayanand College, Parel, Mumbai

7

Towards Generation Equality- Women Leadership Today

13/3/21

UG Department of English, IQAC, WDC and P.G. History

P.G. History

8

Pori Jara Japun- Guidance and Motivational Lecture on Women Empowerment

27/06/21

226

**History**

9

Guest Lecture on Feminism

6/4/22

65

Hindi

10

Guest Lecture on Problem & Prosperity of Women and Child Labour

22/6/21

307

Economics

11.

Webinar on Domestic Violence and legal Rights of Women

7/12/21

53

sociology

12

Webinar on Women Empowerment

8/3/21

97

Sociology

13

Women in Hindi Cinema- Pre to post Independence

9/3/21

100



WDC

14

Contribution of Women in Combating COVID-19 Pandemic

28-29/9/21

193

IQAC

File Description	Documents
Annual gender sensitization action plan	<a href="https://www.mdshahmahilacollege.ac.in/UserPanel/DisplayPage.aspx?page=ca&amp;ItemID=ik">https://www.mdshahmahilacollege.ac.in/UserPanel/DisplayPage.aspx?page=ca&amp;ItemID=ik</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://mdshahmahilacollege.ac.in/AOAR/7.1.1.pdf">https://mdshahmahilacollege.ac.in/AOAR/7.1.1.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

**The College makes efforts towards management of waste in the**

following way:

**Solid / Dry Waste Management:** Answer papers (beyond 3 years), Admission forms (beyond 1 year) and student’s projects are given to vendors who recycle paper waste. Newspapers, old furniture, iron scrap is regularly disposed off to respective vendors as the need arises.

**Liquid/Wet Waste Management:** Separate bins for wet waste and dry waste are kept on each floor for managing segregation of waste. Canteen also maintains a dry and wet waste segregation system. The canteen uses washable plates. Bins for collection of sanitary waste are kept in ladies washrooms. Wet garbage is managed in a drum and pits. The college has a tie up with NGO “Mission Green Mumbai” which promotes pit-composting. The process is managed by NCC students with help from a Class IV employee. Wet Waste from the canteen is deposited in the pit and composting is done regularly. The manure is the transferred to the rose garden and other areas of the college garden. For ensuring that there is no water leakage routine checking and repairing of Taps, Drainage and water pipelines is done. Sensors for auto stopping of water spillage in tanks are installed too.

**E- Waste Management:** E-waste is collected and handed over for safe disposal to Echo Tech Recycling, a recycling unit in Vasai.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.1.5 - Green campus initiatives include

#### 7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

<p><b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment</b></p> <p><b>5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b></p>	<p>A. Any 4 or all of the above</p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

1

**Shivarajya Abhishek Din**

7/6/21

11

History

2

Celebration of Maharashtra and Labour Day

1/5/22

35

Hindi

3

Quiz on Maharashtra Day and labour Day

1/5/21

187

PG History

4

Celebration of Maharashtra day

1/5/21

243

English

5

Hindi Divas Kavita Path

14/9/21

57

Hindi

6

Marathi Bhasha Day

27/2/22

73

Marathi

7

Celebration of Marathi Day

28/2/22

70

PG Department

8

Premchand Jayanti -Kahani Pathan

31/8/21

73

Hindi

9

Online quiz competition on Lord Buddha Purinima

26/5/21

75

Hindi

10

Premchand Jayanti- kahani pathan

31/7/21

**Hindi****11****Vasant Panchami" Shree Saraswati -Poojan****5/2/22****28****PG Department**

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<b>No File Uploaded</b>
Any other relevant information	<b>No File Uploaded</b>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

**Sr No****Name of the program****Date of implementation (DD-MM-YYYY)****Number of students involved****Name of the department involved with contact details (if any)****1-3****Minority Rights Day celebrated though organizing different activities****Essay Writing Competition on Rights of Minorities****18/12/21****23****Sociology**

Quiz on Human Rights

10/12/21

368

History

Symposia on Rights of Minorities & Constitutional Development

18/12/21

50

History

4

Webinar on Constitution Day

26/10/21

46

Marathi

5

Republic day Celebration

26/6/22

65

BCA & BAMB

6

Election Awareness On the Occasion of National Voters Day

25/1/22

59



File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

**A. All of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals**

**Sr No**

**Name of the program**

**Date of implementation (DD-MM-YYYY)**

**Number of students involved**

**Name of the department involved with contact details (if any)**

1-3

Minority Rights Day celebrated through organizing different activities

Essay Writing Competition on Rights of Minorities

18/12/21

23

Sociology

Quiz on Human Rights

10/12/21

368

History

Symposia on Rights of Minorities & Constitutional Development

18/12/21

50

History

4

Celebrating World Tourism Day

27/9/21

67

COP

5

Celebrating World Tourism Day

5/6/21

80

Hindi

6

Celebration of World Environment day

5/6/21

26

PG History

7

Webinar on Constitution Day

26/10/21

46

Marathi

8

Shivarajya Abhishek Din

7/6/21

11

History

9

Republic day Celebration

26/6/22

65

BCA & BAMB

10

Celebration of Labour Day

30/4/21

75

Hindi

11

Celebration of Maharashtra and Labour Day

1/5/22

35

Hindi

12

Quiz on Maharashtra Day and labour Day

1/5/21

187

PG History

12

Celebration of Maharashtra day

1/5/21

243

English

13

Hindi Divas Kavita Path

14/9/21

57

Hindi

14

Marathi Bhasha Day

27/2/22

73

Marathi

15

Celebration of Marathi Day

28/2/22

70

PG Department

16

World Mental Health Week Celebration

4/10/21-910-21

79

Psychology

17

Suicide Prevention Day

18/9/21

48

Psychology

18

Premchand Jayanti -Kahani Pathan

31/8/21

73

Hindi

19

Dr.Babasaheb Amedekar Mahanirvan Divas

5/12/21

47

Marathi

20

Savitribhain Phule Jayanti

7/1/22

60

Marathi

21

Abdul kalam Jayanti

18/10/21

47

Marathi

22

Quiz on Ambedkar Jayanti

14/04/21

284

P.G.History

23

Online quiz competition on Lord Buddha Purinima

26/5/21

75

Hindi

24

Premchand Jayanti- kahani pathan

31/7/21

Hindi

25

Vasant Panchami" Shree Saraswati -Poojan

5/2/22

28

PG Department

26

Marathi Bhasha Diwas

28/2/23

70

PG Commerce

27

Election Awareness On the Occasion of National Voters Day

25/1/22

59

NSS

28

**Celebration of national Youth Day**

12/1/22

126

NSS

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

**7.2 - Best Practices**

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**Best practice 1- IMPARTING SKILLS AND EMPOWERING LIVES**

**Objectives of the Practice:**

Shri M D Shah Mahila College of Arts and Commerce caters largely to students who come from middle and lower middle class families. With the background of economic backwardness, academic and social pressures, the students aim to make a niche for themselves in the competitive corporate world but find themselves lacking in job skills. With an aim to make such students confident and ready for the work culture, skill based courses were offered. The main objectives were-

**Best practice - STEPS BY EDUCATIONAL INSTITUTION TO REDUCE GREENHOUSE GAS EMISSION IN THE CAMPUS**

**Objectives of the Practice:**

Educational institutes are harbringers of change in society. On



the global scenario the crucial question being discussed is the rate at which global warming is accelerating and its disastrous consequences. What measures can be adopted by an educational institution to slow down the GHG emission on the campus? With an aim to bring down the GHG emission certain strategic changes were brought in the functioning of the institute. The objectives were -

File Description	Documents
Best practices in the Institutional website	<a href="https://www.mdshahmahilacollege.ac.in/UserPanel/DisplayPage.aspx?page=eo&amp;ItemID=es">https://www.mdshahmahilacollege.ac.in/UserPanel/DisplayPage.aspx?page=eo&amp;ItemID=es</a>
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

#### Mission Hope

With the aim of unitedly working for the collective wellness of its various stakeholders and also the society at large, Shri M.D Shah Mahila College of Arts and Commerce launched a project, Mission Hope on the 15th of May, 2021. The aim of Project Mission Hope -

- To help the immediate community to overcome fear related to Corona virus
- To overcome misinformation regarding the virus
- To extend a helping hand in terms of emotional support, financial and educational help

The Management with its philanthropic zeal supported students in 2020 by waiving 25 percent off in fees from the Junior college to the PG level, while the staff stepped in to support by paying for admissions and providing economic backing to indigent students. With the virus raising its ugly head again this year, the college on Maharashtra Day streamlined its objectives further and planned to widen its outreach with the project 'Mission Hope'.

1. Interactive Guidance Sessions - Sessions by educationists, doctors, psychologists and social workers were organized to

dissipate ignorance about the Carona virus and boost immunity.

2. Another project initiated was to distribute food grains (Rice, Dal, Oil, biscuits, spices) to the needy students' family.
3. A helpline was activated to extend emotional and psychological support to the students.

All these initiatives helped a number of students to overcome problems faced during pandemic.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

#### 7.3.2 - Plan of action for the next academic year

- Academic Audit on the line of NAAC Criteria
- International Conference and Seminars
- Azadi Ka Amrit Mahotsav activities to be conducted by all departments